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Course templates

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In this article, we'll go through why you should use course templates and the different ways to do it.

Available from: Professional

Note

- <u>Why use course template?</u>
- <u>Creating a course template from scratch</u>
- <u>Create a template from a project</u>
- <u>Updating materials in course templates</u>

Why use course templates?

Course templates are useful if you have several courses with similar structures. If you update content blocks such as images, videos, quizzes, surveys, and HTML-text blocks in the course template by clicking the "Edit button" all courses that use the course template will be updated. However, if you add something new to the course template, this will only affect future courses based on the template. Remember, if you update normal text blocks, this will also only affect future courses based on the template.

Create a course template from scratch

1. Go to Library \rightarrow Course Templates

Learnifier Dashboard Proj		Automations Settings 🕶	Go To 🔻	Q 🌲	🗣 🔬 Demo 🕶
New Project Get started with a new project by foll instructions. Add	Materials Email templates owing the simple Course templates d Project				
Favorite Projects					
Click the star next to a project to add					
View	All Projects				
Invite an administrator	anage projects from this portal.				
Invite A	dministrator				
Yns-lidema learnifier sekrijenticitelijistDecinns/RQR					Ø

1. Click on "Add Template"

Course Templates	Add Template
Search course templates	
NAME Generic course template	1 ORIGIN 11
Introduction course (EN) template	Client course
Introduktionskurs (SE) template	Client course
2. Introduktionskurs för deltagare, chefer, och instruktörer template	Client course
Learnifier - A Style Guide template	Client course
🚓 🛛 Life at Learnifier template	Client course
Showing 1 to 6 of 6 entries	

1. Set a name, description, language and (not mandatory) an expiration and click "Save course design".

Learnifier Dashboard Pro	ojects Users 🔻 Library 🔻	Reports Automati	ons Settings -	Go	то∙ Q	A R	🛕 Demo 🕶
Course design settings							
Name							
Introduction course							
Description							
This is a course template of an intro	oduction course.						
Language							
Swedish							~
Expiration (Number of days)							
30							
					Cancel	Save course	design
							(<u></u>)

1. Click "Edit Course Template".

Learnifier	Dashboard Projects Users - Library - Reports Automations Settings -	Go To 🔻	۹	A 94	Demo 🗸
	COURSE TEMPLATE Introduction course CREATED Demo Ester Monday, May 29, 2023 Preview Copy to New Copy				
Description	This is a course template of an introduction course.				
Origin	Customized course				
Expiration limit	30				
					\bigcirc

1. Create your course template!

+ Back	Introduction course	じ C ⁴ ご O Preview
	INTRO ACTIVITIES RESOURCES SETTINGS COMMUNICATIONS	
Module 1 + New Activity	Get started building now Get started building now by adding your first activity. When you have added your first act add additional ones by clicking the button "New activity" in the left menu.	+ New activity
+ New Module 🔻		
		\bigcirc

Create a template from a project

- 1. Go to the project you want to copy.
- 2. Click on the triangle pointing down at the right side of the "Create $\operatorname{copy"}$
- 3. Choose "Create template". You will automatically be redirected to the new course template.

Learnifier	ashboard Projects Users - Library - Reports Automations Settings -	Go To 👻 🔍 🌲 🎭 🛕 Demo
	OVERVIEW PARTICIPANTS WAITLIST COURSE PAGE EVENTS ASSIGNMENTS DETAILS COMMU	INICATIONS REPORTS SETTINGS
	PROJECT TITLE (ADMIN) Introduction to Learnifier COURSE TITLE (LEANNER) Introduction to Learnifier CRATED Demo Ester Mondoy, May 29, 2023 Demo Ester Mondoy, May 29, 2023 Edit course Preview Delete Copy •	
9 participants	Create template Copy to another client STATUS Ongoing 🖉	Awards Attach a diploma or a certificate to this course. The
9		learner will automatically receive the award after completing the course.
 S Not Started In Progress Completed 	On Track On Track	Next Course Automatically enroll Learners that have completed this Course to the following Next Course:
Note /		Add Next Course
Discussions		Project Team
Share your thoughts		There are no team members in this project

Updating materials in course templates

If you update content blocks such as images, videos, quizzes, surveys, and HTML-text blocks in the course template by clicking the "Edit" button (see below), all courses that use the course template will be updated. However, if you add something to the course template, this will only affect future courses based on the template.

& Back	Introduction course (EN) template	じ C ^a E O Undo Redo Save Preview
	INTRO ACTIVITIES RESOURCES SETTINGS COMMUNICATIONS	
Introduction Welcomet	 ⑧ Settings ⑦ All Components	- \$ Segment
Tip from Erika	The admin portal	
+ New Activity		
Let's get started Portals and roles The admin portal	You who have the role of administrator have the permission to create, edit and delete projects, invite other administrators, and so on. An administrator has access to all courses in the client.	Edd 2 2 ↔ 0
The instructor portal The learner portal	Contact support@learnifier.com if you want to know more about exactly what privileges a default administrator has.	
+ New Activity •		
Create and administrate What does a course consist of? Add a new project		
The course builder		

This is an example of how a generic course template can look:

You are previewing the	e course "Int	roduction to Learnifier".	🖒 Unlock activities
		INTRO ACTIVITIES RESOURCES	
Introduction to Learnifier In progress		Tip from Erika	Completed: 0 of 0
Introduction Welcome! Tip from Erika Let's get started Create and administrate Video editor Communication Invite participants Follow up progress	>	year. It is very easy to go back and repeat parts of or maybe the whole course if you so wish. • Some activities are structured so that you can choose how you want to complete the activity, either by watching a video or reading. Choose what suits you best! • Our tool works in most browsers, but we recommend that you use Google Chrome for the best learning	ive completed the course, you can go to the tab to download and review additional ailable. This is something we really if you feel that you and your colleagues tion or guidance when you start creating
 Support 			Completed: 0 of 0
✓ Thank you!		Previous	Next