

## Reports

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Note

- [Course-based](#)
- [Client-based](#)

### Course-based

Live reports can be retrieved on the fly. Scheduled reports can take a while to process behind the scenes.

- **Project status** - A report with information on the activity status for all participants
- **Detailed Project Status** - A detailed report on the activity status, with details on what components in the activities are completed.

The screenshot shows the Learnifier interface. At the top, there's a navigation bar with 'Learnifier' logo and menu items: Dashboard, Projects, Users, Library, Reports, Automations, Settings. A 'Go To' search bar and user profile 'Demo' are on the right. Below the navigation, a sub-menu highlights 'REPORTS' (circled in green) next to 'SETTINGS'. The main content area shows a course card for 'Customer Success Playbook' with a learner view. It includes a profile picture, project title, course title, creation and update dates, and buttons for 'Edit course', 'Preview', 'Delete', and 'Copy'. Below the course card is a 'Reports' section with a sub-header 'Reports' and a description: 'These are the reports you can generate. Live reports can be retrieved on-the-fly. Scheduled reports can take a while to process behind the scenes.' Under 'LIVE REPORTS', there's a 'Project Status' report. Under 'SCHEDULED REPORTS', there's a 'Detailed Project Status' report. A 'GENERATED REPORTS' button is visible on the right side of the scheduled reports section. A chat bubble icon is in the bottom right corner.

### Client-based

- **Bounce emails and activation errors** - Counts the bounced emails and activation errors for projects
- **Client administrators** - a report that lists all Client administrators

- **Project activity overview reports** - reports an overview with participant count per status in all active projects
- **Project administrators** - a report that lists all project team members
- **User Awards** - A report that lists the awards that have been issued to users, when it was issued, and when it expires.
- **User Teams** - A list of all users together with their team memberships. It can be used for example to detect users that don't belong to any team.
- **Automated communication plan activity** - An activity summary for emails sent from automated communication plans.
- **Quiz report** - A report with answers to a quiz used in one or several projects.
- **Survey report** - A report with answers to a survey used in one or several projects.
- **Course enrollments** - A report with all activated course enrollments from all clients. Learners from demo clients and disabled clients are not included.
- **Product activity summary by course** - Summary access and completion details for individual products included in courses.

**LEARNIFIER** Dashboard Projects Users Library **Reports** Automations Settings Go To Q 2 Demo

## Reports

Reports

These are the reports you can generate.  
Live reports can be retrieved on-the-fly. Scheduled reports can take a while to process behind the scenes.

LIVE REPORTS

- Bounced emails and activation errors
- Client administrators
- List all users
- Project activity overview report
- Project administrators
- Quiz report
- Survey report
- User Awards
- User Teams

SCHEDULED REPORTS

GENERATED REPORTS