

## Copy a project

Ester Andersson - 2024-05-22 - Tips & Tricks

**To copy a project, please follow these steps:**

1. Click on the course you wish to copy.
2. Click on "Copy".

The screenshot shows the Learnifier interface for a course titled 'Customer Success Playbook'. The top navigation bar includes 'Dashboard', 'Projects', 'Users', 'Library', 'Reports', 'Automations', and 'Settings'. The course page has tabs for 'OVERVIEW', 'PARTICIPANTS', 'WAITLIST', 'COURSE PAGE', 'EVENTS', 'ASSIGNMENTS', 'DETAILS', 'COMMUNICATIONS', 'REPORTS', and 'SETTINGS'. The course details section shows the project title (ADMIN) and course title (LEARNER) as 'Customer Success Playbook'. It also displays the creation and update dates: 'Demo Ester fredag 1 juli 2022' and 'Demo Ester onsdag 16 augusti 2023'. Below this, there are buttons for 'Edit course', 'Preview', 'Delete', and 'Copy'. The 'Copy' button is highlighted with a green circle. The '2 participants' section shows a status of 'Ongoing' and a progress bar with 2 participants. The 'Awards' section shows an 'Attach' button and a table with columns 'NAME', 'EXPIRES', and 'TYPE'. The 'Next Course' section shows a button 'Add Next Course'.

1. Remember: if you have the course catalog turned on, the copy will automatically be connected to the original course and if both courses are live in the catalog, they will be displayed in the same collection.