



[Knowledge base](#) > [Administration](#) > [Functions](#) > [Assignment Upload](#)

Assignment Upload

Ester Andersson - 2024-07-22 - [Functions](#)

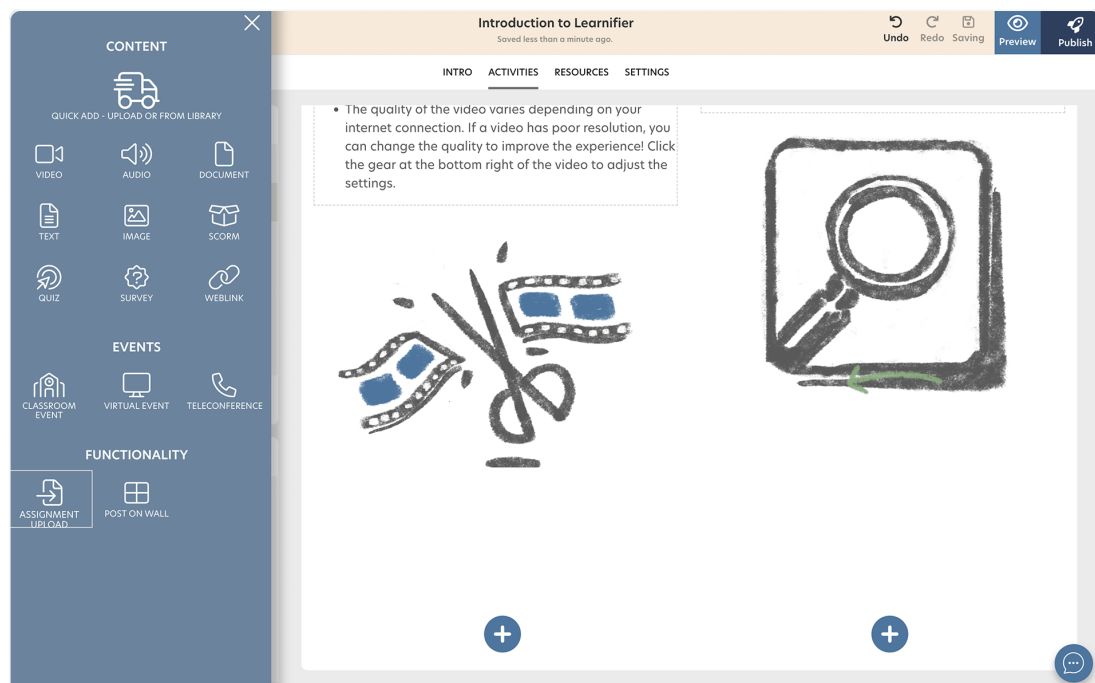
If you wish participants to hand in an assignment, you can ask them to do so directly in Learnifier by using the component Assignment Upload.

Note

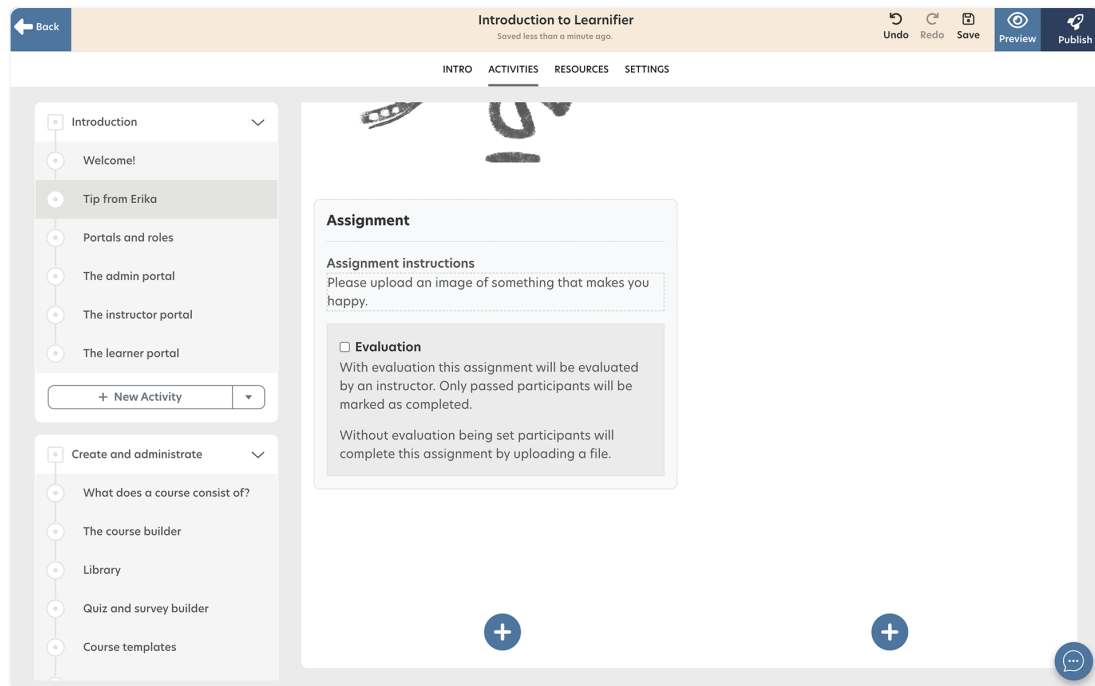
- [Create assignment](#)
- [Uploaded files to Assignments](#)
- [How does evaluation work?](#)

Create assignment

1. Enter the course builder
2. Click the plus sign → Assignment upload.



1. Add an appropriate title and description.
2. Choose whether or not the assignment will be evaluated or not. The evaluation is made under the "Assignment" tab in the project menu.



1. Extra: If you wish to be notified when a participant has completed the assignment, we recommend setting up an automated communication.

Uploaded files to Assignments

1. Go to the Assignment tab in the Project menu.
2. Scroll down and you'll find everything your participants have submitted.
3. Check the box to the left of the participant's name and click "Download".

Learnifier

Dashboard
Projects
Users
Library
Reports
Automations
Settings

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OVERVIEW
PARTICIPANTS
WAITLIST
COURSE PAGE
EVENTS
ASSIGNMENTS
DETAILS
COMMUNICATIONS
REPORTS
SETTINGS

COURSE TITLE (LEARNER)
Customer Success Playbook

CREATED

Demo Ester Friday, July 1, 2022

UPDATED

Ester Andersson Tuesday, June 20, 2023

Edit course
Preview
Delete
Copy

Assignment
Assignment

All

Status

Not Started

Completed

Close

1

0

1

×

Download
Send email
Delete Assignment

Search Name

<input checked="" type="checkbox"/> +	Name	Status	Last Access
<input checked="" type="checkbox"/> +	Demo Ester	Completed	6/20/2023, 10:50:38 AM

How does evaluation work?

1. Go to the Assignment tab in the Project menu.
2. Scroll down and you'll find everything your participants have submitted.
3. Check the box to the left of the participant's name and click "Evaluate".

Learnifier

Dashboard
Projects
Users
Library
Reports
Automations
Settings

Go To 🔍 🔔 💬 Demo

OVERVIEW
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COURSE TITLE (LEARNER)
Customer Success Playbook

CREATED

Demo Ester Friday, July 1, 2022

UPDATED

Demo Ester Tuesday, June 20, 2023

Edit course
Preview
Delete
Copy

Assignment
Assignment with evaluation

All

Status

Not Started

For Review

Resubmit

Result

Passed

Not Passed

Close

1

0

1

0

0

0

×

Download
Evaluate
Send email
Delete Assignment

Search Name

<input checked="" type="checkbox"/> +	Name	Status	Last Access
<input checked="" type="checkbox"/> +	Demo Ester	For Review	6/20/2023, 10:50:38 AM

1. Change the status and add a comment if you want.

The screenshot displays the Learnifor interface. At the top, a navigation bar includes 'Dashboard', 'Projects', 'Users', 'Library', 'Reports', 'Automations', and 'Settings'. Below this, a secondary navigation bar shows 'OVERVIEW', 'PARTICIPANTS', 'WAITLIST', 'COURSE PAGE', 'EVENTS', 'ASSIGNMENTS' (which is active), 'DETAILS', 'COMMUNICATIONS', 'REPORTS', and 'SETTINGS'. The main content area is titled 'Customer Success Playbook' and shows course details: 'CREATED: Demo Ester Friday, July 1, 2022' and 'UPDATED: Demo Ester Tuesday, June 20, 2023'. Below this are buttons for 'Edit course', 'Preview', 'Delete', and 'Copy'. A modal window titled 'Evaluate' is open, allowing the user to 'Change status for 1 participant(s)' (currently set to 'Passed') and 'Comment to the participant(s)' (with the text 'Well done!'). The modal has 'Cancel' and 'OK' buttons. In the background, a table lists participants for evaluation. The first row shows 'Demo Ester' with a status of 'For Review' and a last access time of '6/20/2023, 10:50:38 AM'. A blue chat bubble icon is visible in the bottom right corner.

Name	Status	Last Access	Action
Demo Ester	For Review	6/20/2023, 10:50:38 AM	Evaluate

Related Content

- [Automated communication](#)
- [Participants' progress](#)