

## Varför är mina deltagare inte markerad som "Completed"?

Ester Andersson - 2024-07-24 - Felsökning

Om en deltagare kontaktar dig och säger att de har avslutat specifika delar i en kurs, men det verkar som att de inte har gjort det, kan du enkelt dubbelkolla detta genom att följa stegen nedan.

1. Gå till fliken "Participants"
2. Du kommer att hitta en "progress-procent" till höger om deltagarnas namn. Om du klickar på plustecknet till vänster om deras namn kommer du att hitta fler detaljer om deltagarens progress, såsom vilka moduler och aktiviteter de har avslutat och när detta blev completed. Om du klickar på "Show details" kommer du till och med att se vilka komponenter i en specifik aktivitet de har completed.

The screenshot shows the Learnifier interface. At the top, there is a navigation bar with the Learnifier logo and various menu items: Dashboard, Projects, Users, Library, Reports, Automations, Settings, and a search bar. Below the navigation bar, there is a sub-navigation bar with tabs: OVERVIEW, PARTICIPANTS (selected), WAITLIST, COURSE PAGE, EVENTS, ASSIGNMENTS, DETAILS, COMMUNICATIONS, REPORTS, and SETTINGS.

The main content area is divided into two sections. The top section is a form for adding a new participant, with fields for First Name, Last Name, and Email, and an "Add participant" button. The bottom section is a list of participants. It includes a search bar, a "Select members in group" dropdown, and several action buttons: Send Email..., Send Text..., Change Expiration, Activate, Add to group, Move, Re-enroll, and Remove. Below these buttons is a table with columns: NAME, INVITED, LAST EMAIL, LAST SEEN, STATUS, AWARDS, and CERT EXP. The table shows one participant: Dajana Demo, who was invited 3 months ago and is currently "In progress".

Below the table, there is a "Progress" section for the participant. It shows "3 of 33 completed" and a "Show details" link. Underneath, there is a table of activities with columns: Activity/Quiz Completion, and a status column. The activities are:

Activity/Quiz Completion	Status
Welcome!	In progress
Tip from Erika	Completed
Portals and roles	Completed