

Att kopiera ett projekt till en annan underportal

Ester Andersson - 2024-07-29 - Tips & Tricks

1. Gå till underportalen från vilken du önskar kopiera ett projekt.
2. Gå till det projekt du vill kopiera.
3. Klicka på triangeln på höger sida om "Copy"-knappen och klicka på "Copy to another client".
4. Om kursen har innehåll från det lokala Library kommer du att ombedas bekräfta att det också ska kopieras till den andra underportalen.
5. Välj vilken underportal du vill kopiera mallen till.
6. Allt klart!

The screenshot shows the Learnifier interface for a course titled "Customer Success Playbook". The course is currently "Ongoing" and has 1 participant. The interface includes a navigation bar at the top with options like Dashboard, Projects, Users, Library, Reports, Automations, and Settings. Below the navigation bar, there are tabs for Overview, Participants, Waitlist, Course Page, Events, Assignments, Details, Communications, Reports, and Settings. The main content area displays the course title, a star icon, and a "Copy" button. A green arrow points to the "Copy" button, which has a dropdown menu open showing "Create template" and "Copy to another client". Below the course title, there are buttons for "Edit course", "Preview", "Delete", and "Copy". The "Copy" button is highlighted with a green arrow. Below the course title, there are two circular progress indicators, each showing "1". The first indicator is orange and labeled "Not Started". The second indicator is green and labeled "On Track". Below the progress indicators, there is a legend for course statuses: Not Started (orange circle with 0), In Progress (orange circle with 1), Completed (green circle with 0), On Track (green circle with 1), Overdue (red circle with 0), Not Invited (grey circle with 0), Bounce Backs (grey circle with 0), and Project Errors (grey circle with 0). Below the legend, there is a "Note" section and a "Discussions" section with the text "Share your thoughts". On the right side of the interface, there is an "Awards" section with an "Attach" button and a table with columns for NAME, EXPIRES, and TYPE. The table has one row: "Introduction to Learnifier", "6 months", and "Certificate". Below the awards section, there is a "Next Course" section with the text "Automatically enroll Learners that have completed this Course to the following Next Course:" and an "Add Next Course" button.