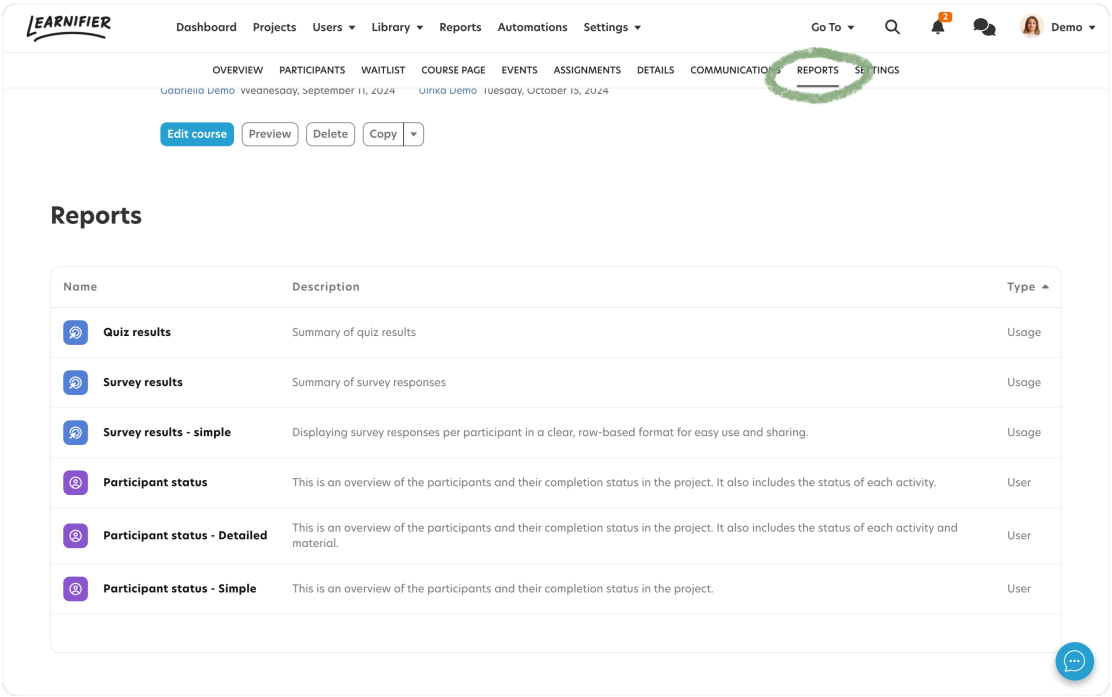
Reports

Ester Andersson - 2024-12-27 - Functions
Note

- Project reports
- Client reports
- Good to know

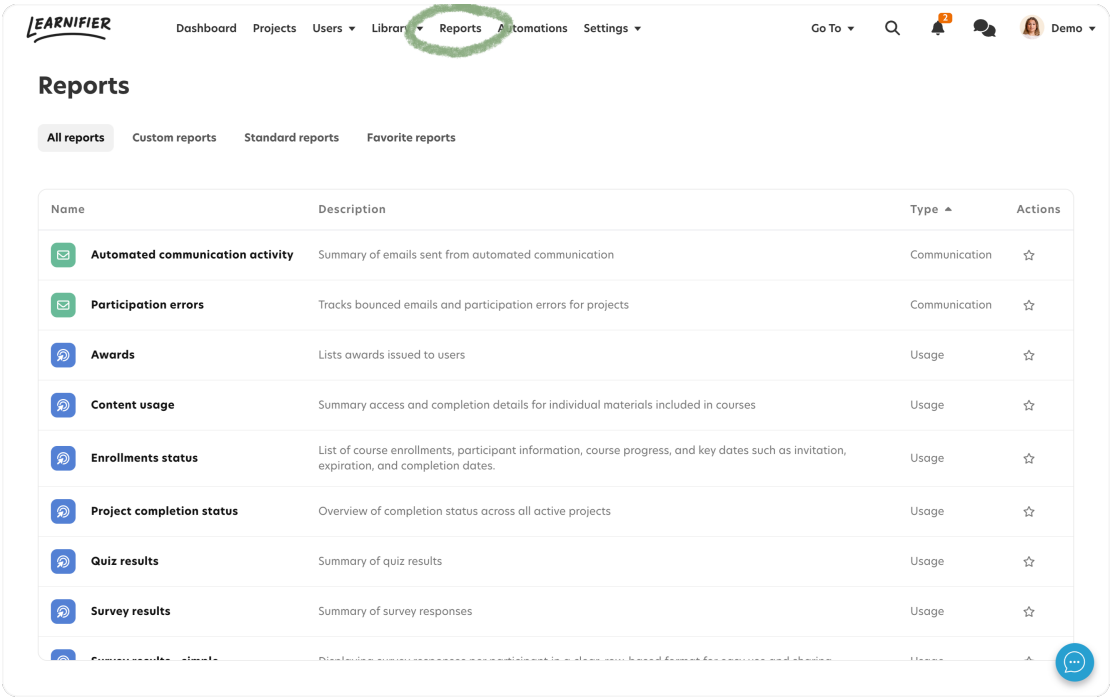
Project reports

Project reports can be found under the “Reports” tab in the project menu.



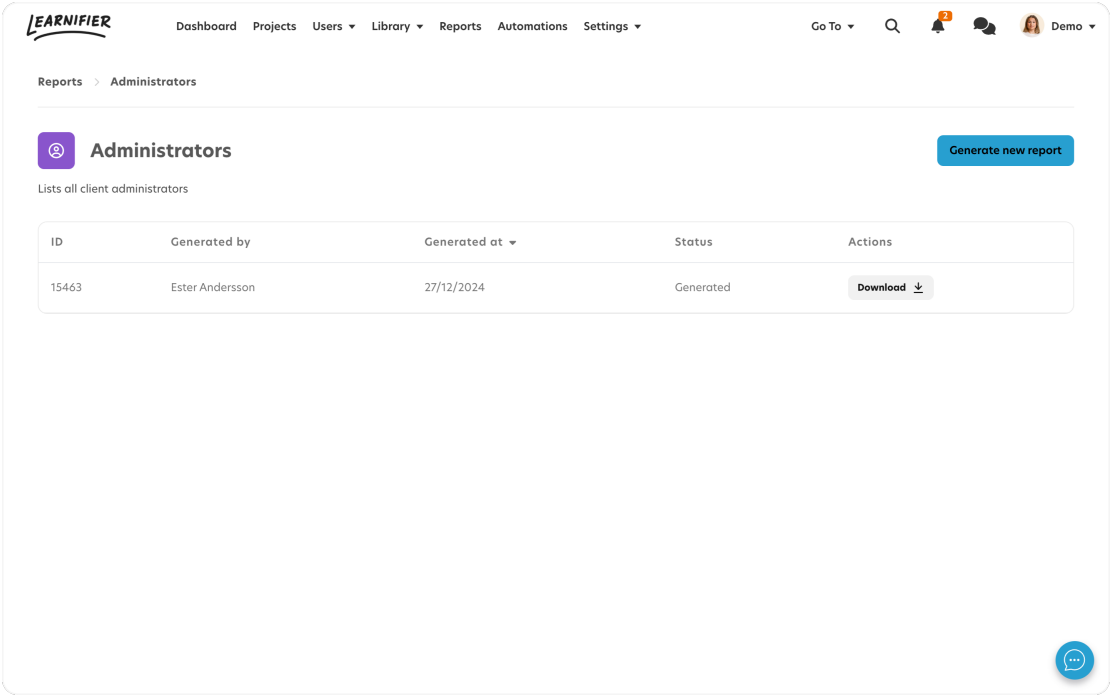
Client reports

Client reports can be found on the “Reports” tab in the main navigation bar.

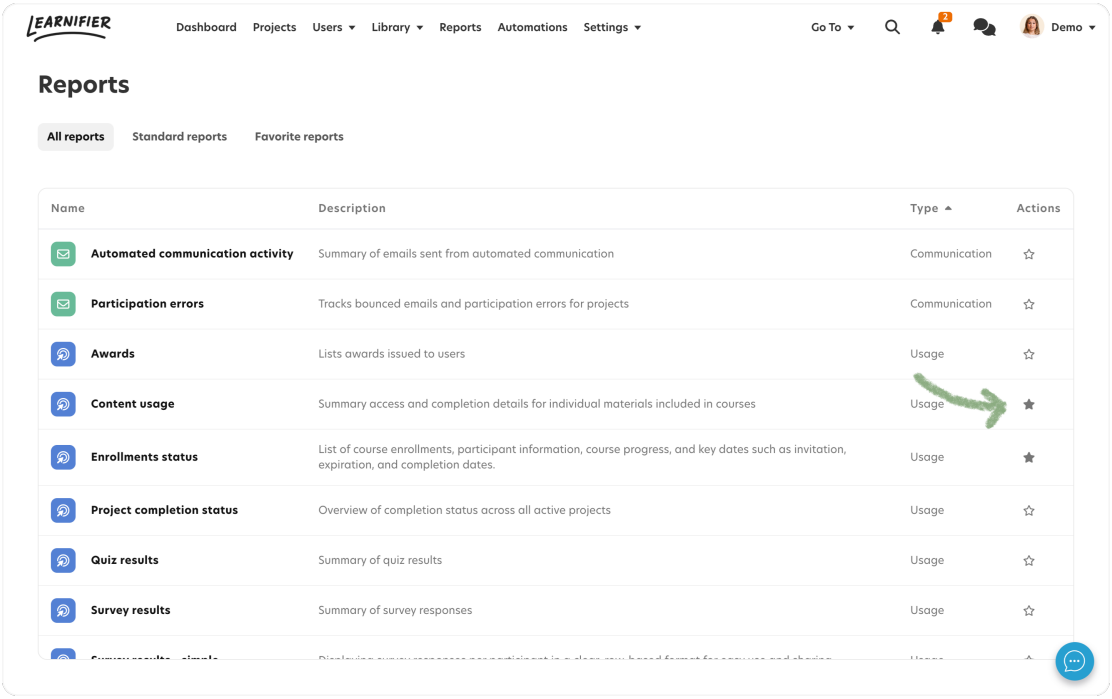


Good to know (applies to both types of reports)

You can always check when, and by who, a specific report was generated by clicking on it.



You can also bookmark reports by clicking on the star.


LEARNIFIER
Dashboard
Projects
Users
Library
Reports
Automations
Settings
Go To
Demo
Reports
All reports
Standard reports
Favorite reports
Name
Description
Type
Actions
Automated communication activity
Summary of emails sent from automated communication
Communication
Participation errors
Tracks bounced emails and participation errors for projects
Communication
Awards
Lists awards issued to users
Usage
Content usage
Summary access and completion details for individual materials included in courses
Usage
Enrollments status
List of course enrollments, participant information, course progress, and key dates such as invitation, expiration, and completion dates.
Usage
Project completion status
Overview of completion status across all active projects
Usage
Quiz results
Summary of quiz results
Usage
Survey results
Summary of survey responses
Usage