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## Assignment Upload

Ester Andersson - 2024-07-22 - [Functions](#)

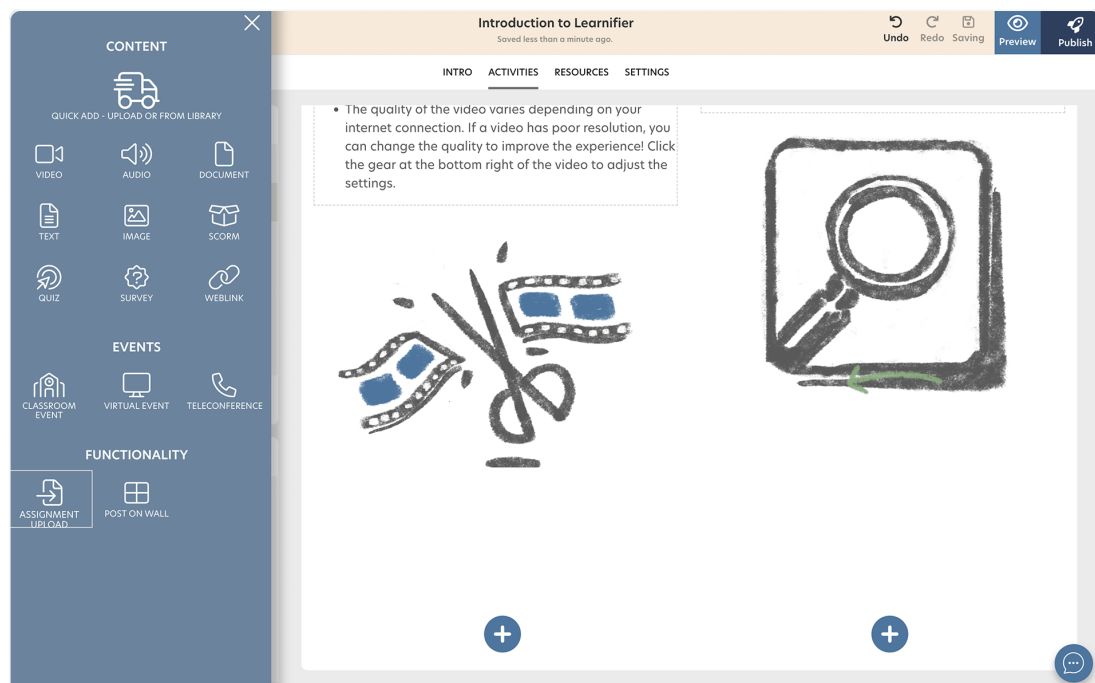
If you wish participants to hand in an assignment, you can ask them to do so directly in Learnifier by using the component Assignment Upload.

Note

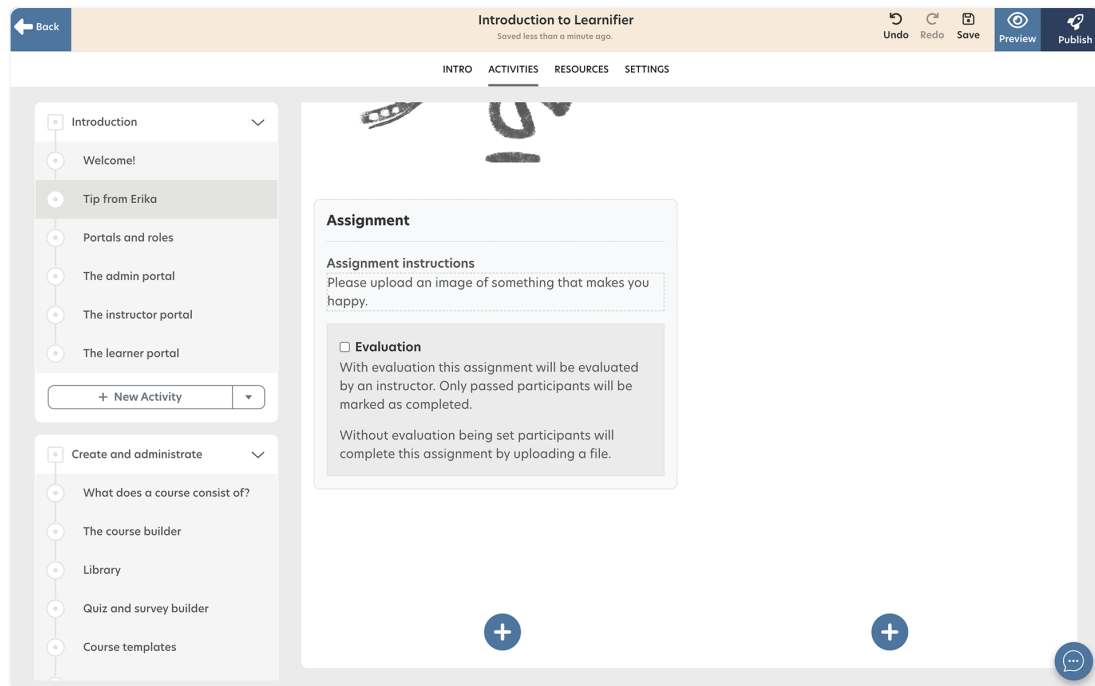
- [Create assignment](#)
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### Create assignment

1. Enter the course builder
2. Click the plus sign → Assignment upload.



1. Add an appropriate title and description.
2. Choose whether or not the assignment will be evaluated or not. The evaluation is made under the "Assignment" tab in the project menu.



1. Extra: If you wish to be notified when a participant has completed the assignment, we recommend setting up an automated communication.

## Uploaded files to Assignments

1. Go to the Assignment tab in the Project menu.
2. Scroll down and you'll find everything your participants have submitted.
3. Check the box to the left of the participant's name and click "Download".

**Learnifier** Dashboard Projects Users Library Reports Automations Settings Go To Search Notifications Chat Demo

OVERVIEW PARTICIPANTS WAITLIST COURSE PAGE EVENTS ASSIGNMENTS DETAILS COMMUNICATIONS REPORTS SETTINGS

**COURSE TITLE (LEARNER)**  
**Customer Success Playbook**

CREATED: Demo Ester Friday, July 1, 2022 UPDATED: Ester Andersson Tuesday, June 20, 2023

Edit course Preview Delete Copy

Assignment  
 Assignment

All Status Close

1 Not Started 0 Completed 1 X

Download Send email Delete Assignment Search Name

Name	Status	Last Access
Demo Ester	Completed	6/20/2023, 10:50:38 AM

Chat icon

## How does evaluation work?

1. Go to the Assignment tab in the Project menu.
2. Scroll down and you'll find everything your participants have submitted.
3. Check the box to the left of the participant's name and click "Evaluate".

**Learnifier** Dashboard Projects Users Library Reports Automations Settings Go To Search Notifications Chat Demo

OVERVIEW PARTICIPANTS WAITLIST COURSE PAGE EVENTS ASSIGNMENTS DETAILS COMMUNICATIONS REPORTS SETTINGS

**COURSE TITLE (LEARNER)**  
**Customer Success Playbook**

CREATED: Demo Ester Friday, July 1, 2022 UPDATED: Demo Ester Tuesday, June 20, 2023

Edit course Preview Delete Copy

Assignment  
 Assignment with evaluation

All Status Result Close

1 Not Started 0 For Review 1 Resubmit 0 Passed 0 Not Passed 0 X

Download Evaluate Send email Delete Assignment Search Name

Name	Status	Last Access	
Demo Ester	For Review	6/20/2023, 10:50:38 AM	Evaluate

Chat icon

1. Change the status and add a comment if you want.

The screenshot displays the Learnifor interface. At the top, a navigation bar includes 'Dashboard', 'Projects', 'Users', 'Library', 'Reports', 'Automations', and 'Settings'. Below this, a secondary navigation bar shows 'OVERVIEW', 'PARTICIPANTS', 'WAITLIST', 'COURSE PAGE', 'EVENTS', 'ASSIGNMENTS' (selected), 'DETAILS', 'COMMUNICATIONS', 'REPORTS', and 'SETTINGS'. The main content area is titled 'Customer Success Playbook' and shows course details: 'CREATED: Demo Ester Friday, July 1, 2022' and 'UPDATED: Demo Ester Tuesday, June 20, 2023'. Below this are buttons for 'Edit course', 'Preview', 'Delete', and 'Copy'. A modal window titled 'Evaluate' is open, allowing the user to 'Change status for 1 participant(s)' (set to 'Passed') and 'Comment to the participant(s)' (with the text 'Well done!'). The modal has 'Cancel' and 'OK' buttons. In the background, a table lists participants with columns for 'Name', 'Status', and 'Last Access'. The participant 'Demo Ester' is listed with a status of 'For Review' and a last access time of '6/20/2023, 10:50:38 AM'. An 'Evaluate' button is visible next to the participant's name. A 'Result' section on the right shows 'Not Passed' with a red '0' and a 'Close' button.

Name	Status	Last Access
✓ + Demo Ester	For Review	6/20/2023, 10:50:38 AM

## Related Content

- [Automated communication](#)
- [Participants' progress](#)